



**-Republic of The Gambia**

**CONFIRMATION IN APPOINTMENT**

(PUBLIC SERVICE COMMISSION REGULATIONS 14 & 26)

*Form to be completed in duplicate*

<p><b>A. PERSONAL DETAILS</b>  Name: Mr/Mrs/Miss: .....  Payroll No: .....  Ministry: .....  Present Appointment: .....  Date of First appointment to pensionable post.....  Date of first appointment in present post: .....  Date of Birth: .....  Trial/Probationary period: .....  Examinations etc passed: .....</p>	<p><b>Action</b></p> <hr/> <p><b>Head of Department</b></p>         <p><b>To: DHS</b></p>
<p><b>B. MEDICAL CERTIFICATE</b></p> <p>I hereby certify that Mr: .....  Mrs: .....  Miss: .....</p> <p>has been examined and found fit/unfit to be confirmed in his/her appointment as ..... on the permanent and pensionable establishment</p> <p><b>Date:..... Signature: .....</b></p>	<p><b>DHS</b></p>         <p><b>To: Head of Department</b></p>
<p><b>C. Report and Recommendation by Head of Department</b></p>         <p><b>Date:..... Signature: .....</b></p>	<p><b>Head of Department</b></p>         <p><b>To: Permanent Secretary, PMO</b></p>
<p><b>D. Recommendation b'y Permanent Secretary, Personnel Management Office</b></p>         <p><b>Date: ..... Signature: .....</b></p>	<p><b>Permanent Secretary</b></p>

**E. SECRETARY, PUBLIC SERVICE COMMISSION**

**To: Secretary, PSC**

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**Date:,,,,,,,,,..... Signature: .....**

**To: Chairman, PSC**

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**F. DECISION**

Confirmation approved/not approved

**Date:..... Signature: .....**  
**Chairman, PSC**

**Chairman, PSC for approval**